

Downloading the Mobile App

Android phones:

Go to the **Play Store** and search for OneSchool New Zealand

Apple i-phone:

Go to the **App store** and search for OneSchool New Zealand

Install the edge app with the **Gold OneSchool Shield**



Logging in

Click on the Gold edge mobile icon to launch the app. You will be taken to a screen where you will be asked to create a 4-digit pin.

After creating and confirming your PIN you will be taken to the login screen.

Enter your **email address** in the top line. This must be the email address that you supplied to the school, and they have on file for you.

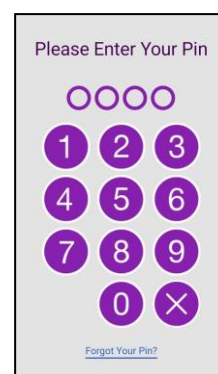
Now click on the **Reset edge password** button

This will send an email to the email address you logged in with (provided this is what the school have on file)

Go to your emails and look for an email (if not in your inbox check your junk email folder). The email is from Edge Learning.

This email contains a link that will allow you to setup a password. Click on the link and you will be taken to a screen where you enter and confirm your password.

Your password must be a minimum of 6 characters.



Password Reset

A password reset has been requested. If the username or email address provided is valid, an email will be sent containing the password reset link. Please check your email.

OK

Once you have created your password you can open the edge mobile app again and enter your PIN (already created).

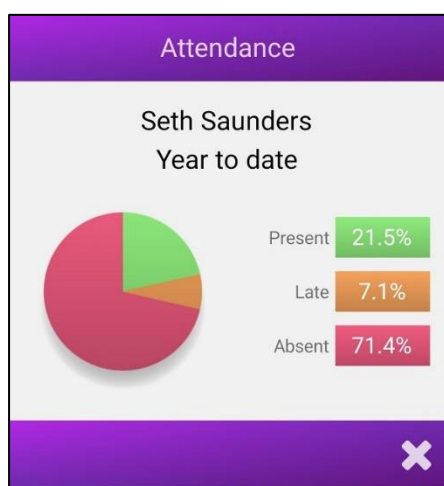
This will take you to the login screen. Enter your email address in the top line and your password in the box underneath



Now click the Tap here to log in button. You once need to enter your email and password once, all other logins you only need your pin.

This will then take you to the front screen

There are a series of labelled tiles that when tapped bring up information on your child (e.g., attendance)



You can click the Notify School of Absence tile to notify us of your child's absence (for up to a maximum of 3 days)

Look out for Announcements about upcoming School events - these will appear at the bottom of the screen.

To protect your security, you will be logged out of the App after 3 minutes of non-activity.

